

Field Site Lead

-Location(s): AZ, TX or Afghanistan

-Salary is commensurate with experience

Narrative Job Summary:

Serve as the Field Site Supervisor to lead the Operations and Maintenance (O&M) team assigned to the site. Primary duties are to effectively supervise the site O&M staff in the safe and efficient operation of the site and system and to be the main focal point for all customer interfaces, inputs and communications at the site. Field Site Supervisor will also perform Flight Director duties including overall direction of aerostat mission operations and the crew for aerostat launch, flight, recovery and moored activities.

Working Procedure:

The following are the usual major job duties but this job description does not preclude the performance of others, duties by the incumbent, nor the question being raised on the proper rate of pay for the assignment.

- Manage the Packing function to ensure that shipments are packed and ready to be shipped to meet Customer, Supplier and other site requirements
- Provide inputs/recommendation for the site staff daily work schedules and supervise the execution of the selected work schedule and related crew duties
- In coordination with customer personnel on site and other assigned logistics support personnel, ensure the site and system maintain adequate levels of spares, helium, POL (petroleum, oil and lubricants) vehicles, support and test equipment, tools, consumables and all other site/system material requirements
- Ensure site/system maintenance activities are properly performed on a timely basis and items identified for replacement or repairs are addressed
- Coordinate flight operations and maintenance activities (i.e. tether replacement, helium replenishment, etc.) with shift leads, the customer command and control center and customer personnel on site
- Prepare and submit customer and TCOM written reports on site/system operations to include, but not be limited to, operational status, flying time, down time, maintenance activities, critical logistics and supply issues, helium usage/inventory, safety items, personnel issues and other significant site/system issues
- Ensure all site personnel support the timely identification and resolution of site/system technical problems including troubleshooting, repairs, modifications and system improvements. These activities may include interfacing and supporting TCOM company personnel, customer personnel and other individuals on and off the site.
- Perform Flight Director duties to include, but not be limited to, assessment of the weather and the mission-ready status of all crew personnel and system equipment; conduct pre-flight checks; direct the aerostat launch; continuously monitor the weather and system status during flight; direct the aerostat recovery and conduct post-flight

checks. Also direct the crew to perform any post-flight maintenance and/or repairs that are identified after recovery.

- Ensure all site and system operations, maintenance and safety policies and procedures are practiced in all phases of aerostat operations
- Conduct site staff training and skill certifications (as required) and ensure they are current and up-to-date
- Interface with the TCOM Field Manager, Program Manager, ILS Manager and other appropriate TCOM personnel
- Perform other duties and responsibilities as assigned

Education Requirement:

- Bachelor's degree in a technical or aviation-related field from an accredited college or university, or equivalent amount of education and experience.
- Applicable experience includes aerostat and/or aviation operations experience.

Experience Requirement:

- Minimum of five years of experience in a technical or aviation field operations and maintenance (O&M) environment.
- Field O&M background must include personnel leadership experience.
- Pilot experience in fixed or rotary-wing aircraft is highly desirable
- Ability to obtain a DoD Secret Clearance

Note: Any of the 4 boxes checked equal position qualification

- 6+ years' Supervisory/leadership experience, technical expertise with Aerostat hardware, or tactical ground based ISR experience
- 6+ years' experience in any MOS (Senior Non-commissioned, Technical Chief Warrant Officer) or any military branch equivalent.
- Trained and certified on all level 3 requirements plus 4 years of Aerostat experience
- Possess one of the following: **circle**-CCIE, or ASE Certified Master Truck Mechanic, or FAA General Mechanic 3

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